

**Church of Scotland
Stewartry of Strathearn SC 030799
Interim Reordering at Dunning Church Working Group
Reporting to the Fabric Cluster.**

A meeting of the Working group appointed to progress the Interim Reordering of the Stewartry of Strathearn at Dunning, was held in Dunning Church Session House at 19.30 hours on Wednesday 11th March 2009.

Present: Group Convenor Raymond Young, Alfred Marshall, Bill Peebles, Simon Rhodes, Fiona Wemyss and Group Secretary Duncan M Dow.

Apologies: Catriona Harrison.

In attendance: Locum Minister The Rev. Elizabeth Brown, Health & Safety Officer Mrs Doreen Dunbar, Mrs Isabel Ross on behalf of the Fabric Convenor and Lighting Consultant Mr Alan Marshall.

1. Constitute Meeting: The Convenor extended a warm welcome to everyone in attendance.

2. Church Lighting: Mr Alan Marshall Lighting Consultant showed a prototype bracket for supporting the new lighting in the sanctuary, which was approved

3. Health & Safety Advice: Mrs Doreen Dunbar advised the Group on Health & Safety issues in respect of the proposed new kitchen equipment.

4. Minutes of the previous meeting: The Minutes of the meeting held on Wednesday 18th February 2009 were approved and signed off.

5. Report to the Kirk Session: After collating and considering the costings received in connection with the Interim Reordering of Dunning Church, the Group prepared the attached report for approval by the Kirk Session at their meeting on Monday 16th March 2009.

6. Date of the next meeting: The date of the next meeting of the Reordering Group was left open, and members would be advised in due course.

7. A.O.C.B. As there was no further business to discuss the Convenor closed the meeting at 20.45 hours with a vote of thanks, especially to Fiona Wemyss and Alfred Marshall for their input.

Signed _____ Signed _____
Convenor to the Reordering Group Secretary to the Reordering Group
Mr. Raymond Young, 15th July 2009. Mr. Duncan M Dow, 15th July 2009.

**Stewartry of Strathearn
Dunning Church Reordering**

Report to Kirk Session 16 March 2009

The Dunning Re-ordering Working Group, at its meeting on 11 March 2009, attended by Rev Liz Brown, Duncan Dow, Alf Marshall, Bill Peebles, Simon Rhodes, Issie Ross, Fiona Wemyss and Raymond Young prepared the following proposal for the Interim Re-ordering of Dunning Church as part of the centenary celebrations.

The Kirk Session is asked to agree

- 1. to the carrying out of the proposed works within a budget of £40,000**
- 2. to the Presbytery being asked to request that the General Trustees release the funds from the Stewartry's consolidated account**

Following the agreement of the Session at its meeting on 14 January for the Dunning Interim Reordering project to proceed to the next stage, the Working Group has now drawn up a costed specification. The project is in 4 parts;

1. refreshing the sanctuary through improved lighting and upgraded carpet
2. upgrading of the kitchen which currently fails environmental health standards
3. upgrading disabled access and the provision of a disabled toilet which should have been provided by 2003
4. improved storage facilities in the hall and thus a more pleasant environment

Specification and costs	£	note
Sanctuary		
Uplighters and flood lights	5,000	1
Carpet	1,800	
Kitchen		
Kitchen units	1,600	2
Allowance for full hot water heating system	1,000	
Floor tiles	400	
Builder work	3,000	3
Disabled toilet		
Builder work	5,000	3
New floor	1,000	
Disabled access		
Builder work allowance	2,000	4
Storage in hall	2,000	5
Electrics	3,000	6
Decoration	4,200	7
Sub total	30,000	
+ VAT @ 15%	4,500	
+ Contingency for unseen items	5,500	8
TOTAL	40,000	

Notes

1. The Group proposes that the lighting in the sanctuary be designed and installed by Alan Marshall of Dunning who is both an electrician and a lighting designer. This will involve uplighters in the main body of the sanctuary and new floodlights in the chancel.
2. The kitchen units to include a 2 ring hob; small fridge; oven/microwave. The current hot water arrangements are to be replaced by either an under-sink water heater or by a full hot water system which would also serve the disabled toilet and the vestry toilet. The kitchen units are basic units from the Howden 600 range, colour white, with a charcoal worktop. The backsplash to be created by the Tuesday Club drawing on white tiles. A new urn is to be provided on a trolley, following advice from the Stewartry's Health and Safety Advisor.
3. Builder work required to kitchen and bathroom based on estimate from W S Dunsire & Sons Ltd. This involves the removal of existing kitchen units; creating new door openings for new doors that will allow for wheelchair access; the installation of new wc and wash hand basin; the appropriate grab handles and alarm; the re-hanging of the kitchen door to the entrance lobby so that it opens in the direction of fire escape, and its widening to all full disabled access.
4. Disabled access to the sanctuary has to be via the main entrance, as the door from the kitchen cannot be widened without major work to the sanctuary stone work. A ramp will have to be provided at the front. The door from the entrance lobby on the hall side will also have to be widened to allow wheelchair access.
5. It is proposed to create a new storage unit at the north end of the hall which will house the larger items belonging to the Tuesday Club and others, thus freeing up space and creating a more pleasant environment.
6. This is an allowance for electric work in the kitchen and toilet; also better lighting in the entrance lobby and less harsh lighting in the hall.
7. It is proposed to carry out a deep clean of the ceiling in the sanctuary; this may require scaffolding. There is also an allowance for repainting the kitchen, the disabled toilet, the entrance lobby and the hall.
8. This contingency sum is to ensure that we do not have to come back to the Session/General Trustees if something is found when opening up parts of the building.
9. The plan is to undertake the work during the school summer holiday, and to be completed by 15 August when the church has been hired by the Dunning Flower Show Committee.
10. The Working Group would expect to negotiate with Allan Marshall for all electrical work, W S Dunsire & Sons Ltd for builder work, and Ally Mallison for the carpeting.
11. In accordance with the Church of Scotland regulations Presbytery permission is not required for this work, since the total cost is less than £50,000 and that no other capital work has been carried out in the previous three years or likely in the next three years. To access funds from the General Trustees, the Presbytery has to write to the Trustees on our behalf.
12. In addition, it is proposed that members of the congregation be invited to 'buy a chair' as their contribution to the centenary to replace the old chairs in the hall and kitchen. These would be stacking chairs.