

**Church of Scotland
Stewartry of Strathearn SC30799
(Aberdalgie, Aberuthven, Dunning and Forteviot)**

A meeting of the Working Group appointed to progress the Interim Reordering of the Stewartry of Strathearn at Dunning, was held in the Session House of St Paul's Church, Dunning at 16.00 hours on Monday 31st May 2010.

Present: Group Convenor Raymond Young, Alfred Marshall, Bill Peebles, Fiona Wemyss and Secretary Duncan M Dow.

In Attendance: Mr John Bogle, Architect, Mr George Carstairs, Electrical Contractor and Mr David Robb, Interim Fabric Convenor.

- 1. Constitute Meeting:** The Group Convenor welcomed everyone to the meeting.
- 2. Apologies:** Interim Minister the Rev. Dr. John Oswald and Mrs Catriona Harrison.
- 3. Minutes from the previous meeting:** The Minutes from the meeting held on Thursday 8th April 2010 were approved and signed off.

4. Matters Arising:

- a. Church Lighting; The Group congratulated Mr George Carstairs on the improved lighting in the Sanctuary, and noted the 80% reduction in use of electricity despite increased luminosity.
- b. It was hoped that Mr Albie Sinclair would be able to make a new base for one of the lamp shades.

5. Work involved in Phase 2:

As nominated lead Contractor, Mr George Carstairs took the members round all the proposed works involved in Phase 2 to discuss any outstanding issues.

- a. It was agreed that the rear entrance door to the Church requires rebuilding or replacing.
- b. Further clarification is required in the kitchen area, as to what extent the donated package from Howdens covers, especially white goods (fridge, hob, microwave)
- c. It was agreed that the floor in the kitchen should not be built up to form an up stand, but be fitted with new skirting to form a seal.

6. Programme of Works:

- a. It was agreed that the works involved in Phase 2 should commence after the Flower Show, with a proposed date of Monday 16th August agreed. It is estimated that the work would be completed in approximately one month. The Kirk Session would be advised at the meeting on the 14th June 2010. The users of the Hall facilities would then be informed, with alternative accommodation for the Tuesday Club, Rainbows and Brownies in the Youth Club if necessary.
- b. Church Services, Weddings and Funerals would not be affected as the Contractor agreed to keep one toilet facility available throughout. The after Church Tea / Coffee facility would be suspended during the programme of works.

- c. The Convenor agreed to approach Mr Ian Philip, regarding the availability of storage facilities, during the programme of works.

7. Cost of works for Phase 2:

- a. Lead Contractor Mr George Carstairs advised the Group that the estimated overall price to cover the programme of works in Phase 2 would be approximately £23,500 excluding VAT.
- b. The Convenor requested that this figure be confirmed in writing at an early date.
- c. It was noted that this figure does not include the new seats for the Church Hall.

8. Date of the next meeting: The date of the next meeting was left open at this stage.

As there was no further business to discuss, the Convenor thanked those in attendance and closed the meeting at approximately 17.30 hours.

Signed _____	Signed _____
Reordering Group Convenor,	Reordering Group Secretary,
Mr Raymond Young,	Mr Duncan M Dow,
4 th August 2010.	4 th August 2010.