

**Church of Scotland
Stewartry of Strathearn SC30799
(Aberdalgie, Aberuthven, Dunning and Forteviot)**

A site meeting of the Working Group appointed to progress the Interim Reordering of the Stewartry of Strathearn at Dunning, was held in the Vestry of St Paul's Church, Dunning at 14.00 hours on Thursday 26 August 2010.

Present: Group Convenor Raymond Young, Alfred Marshall, Bill Peebles and Secretary Duncan M Dow.

In attendance: General Contractor, Mr George Carstairs.

1. Constitute Meeting: The Group Convenor welcomed everyone to the meeting.

2. Apologies: There were no apologies.

3. Site Inspection: The Group inspected the worksite with the General Contractor and the following points were noted.

- a. The work was slightly behind schedule due to dry rot having been discovered and remedial work carried out. It was agreed that the cost (approximately £2,000) should be paid out of the fabric repair budget not the project cost. It was noted that rot specialist was only charging £140 for his part in the remedial work, and it was agreed that he should be thanked in writing.
- b. The hall ceiling was being painted, and it was agreed that this was the correct thing to do.
- c. Units had been installed in the kitchen, and although they were not the expected colour it was agreed that they were satisfactory.
- d. The Contractor explained that the electrical work was more complex, with the need to balance demand. A meeting was to be arranged between the Contractor and Mr Bill Peebles to discuss the situation.
- e. It was agreed that the lighting fixtures in the hall were not included in the contract.
- f. Extras approved by the Architect included;
 - i. Kitchen work £120.
 - ii. New door at the rear of the building £885 (with the cost allocated to the fabric repair budget?).
 - iii. Painting hall ceiling £958.
 - iv. Cost of lighting in the hall; to be finalised.
- g. Savings made
 - i. Floor plywood in kitchen £425.
 - ii. Kitchen units assembly £250.
- h. External work as a result of the dry rot – noted further potential problems to be drawn, to the attention of the Fabric Convenor.
 - i. Gutter and down pipes at rear of the building.
 - ii. Valley gutters at the rear of the Church itself.
- i. Contractor to provide updated costs for the variations approved by the Architect, a further review of the budget to be made then.

4. Other Items

- a. Christening Roll frames to be hung in the Church.
- b. When the building work has been completed and handed over, the Group has to meet to discuss
 - i. Carpeting in hall.
 - ii. Curtains/Blinds (offers of making new ones from Frances Philip and Rhona Mitchell – they should be involved in the discussion)
 - iii. New chairs for hall (We may need a few fund raising events for these)

5. Date of the next meeting: The date of the next meeting will be organised when the contract is finished. It was noted that Convenor Raymond Young will be away from 2nd until 29 September 2010.

As there was no further business to discuss the Convenor closed the meeting at 15.00 hours.

Signed _____ Signed _____
Reordering Group Convenor, Reordering Group Secretary,
Mr Raymond Young, 12th October 2010 Mr Duncan M Dow, 12th October 2010.